

THE COMMUNITY FOUNDATION  
*of Shelby County*

The Louise Sheets Fund  
Grant Guidelines

The Community Foundation of Shelby County welcomes grant requests from organizations in and serving the Botkins, Ohio area.

**2019 grant proposal deadlines: March 7 and September 12**

Grantmaking Criteria for the Louise Sheets Fund

- Funds will be utilized within the geographic boundaries of the Botkins, Ohio School District and/or will benefit a wide range of residents living within the Botkins School District.
- Encourages more efficient use of community resources and promote coordination, cooperation and sharing among organizations and does not duplicate services.
- Includes a thoughtful, reasonable plan for obtaining continued financial support from internal and/or external sources once Foundation grant monies are expended.
- Requesting organization has obtained an IRS 501(c)(3) tax-exempt status. Consideration will be given to not-for-profit organizations that do not have a 501(c)(3) ruling, but are conducting charitable projects and are registered as an Ohio nonprofit corporation with the Ohio Secretary of State. Organizations without a 501(c)(3) status may also apply through a fiscal agent (a 501(c)(3) or governmental entity that receives and administers a grant on your behalf).
- Projects requiring multiple-year funding will be considered. Requests for small grants are also welcome.

There are restrictions on the scope of activities the Foundation is able to support. In general, The Foundation does not *typically* make grants from its unrestricted and field of interest funds for:

- General operating expenses of existing organizations
- Individuals
- Religious organizations for religious purposes
- Political organizations or political action committees for political purposes
- Endowments
- Specific scientific, medical or academic research
- Annual fund raising campaigns from existing organizations

To Apply for a Grant

- Complete an online Louise Sheets Fund Grant Proposal. Find the proposal at [www.commfoun.com](http://www.commfoun.com). On the Grants and Scholarships tab, click Apply for a Grant and note the Louise Sheets Fund application link. Application Tips and a Q&A sheet are also available on the page.
- Limited attachments such as a photo, drawing, price quotes, or letter of support from cooperating entities are welcome. Equipment requests should include a spec sheet and *no fewer than two* price quotes.
- All grant proposals and supporting documents must be received by the deadline.

If you have any questions about Community Foundation grants, please contact Marian Spicer, Executive Director, at (937) 497-7800 or email to [mspicer@commfoun.com](mailto:mspicer@commfoun.com).

**The Community Foundation  
of Shelby County**

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Questions? Email Marian Spicer, Executive Director at [mspicer@commfoun.com](mailto:mspicer@commfoun.com)