

THE COMMUNITY FOUNDATION  
of Shelby County

## Grant Evaluation Report

**Organization name:** \_\_\_\_\_  
**The following items are found in the letter notifying you of the grant:**  
**Program name:** \_\_\_\_\_  
**Funded amount:** \$ \_\_\_\_\_  
**Grant Number:** \_\_\_\_\_

The Community Foundation of Shelby County considers evaluation to be an important element of each grant it makes. The Foundation's goal is to evaluate grants in a manner that encourages relevant learning both for the Foundation and the nonprofit organization.

**Please return this evaluation form as soon as the grant is completed.** The first installment for your grant award was mailed to upon your return of the Grant Acceptance Letter. The remaining balance will be remitted after receipt of this evaluation form. Please attach to this form a thorough response to each of the questions below. Limited attachments may be used if they relate directly to the questions asked.

1. When did the funded event occur? *OR* When was the funded item purchased?
2. What are the outcomes of the funded event/items? (Such as: How many attended or participated, Were there noticeable improvements/changes because of the funding, Were there unexpected benefits/problems?)
3. How did you publicize the grant you received?
4. Please submit a copy of your actual expenses related to this project.

The undersigned agrees that the responses provided regarding its project activities and grant expenditures for the project are accurate and complete.

Executive Director/CEO \_\_\_\_\_ Date \_\_\_\_\_

Please return this document and attachments to:

Marian Spicer, Executive Director  
Community Foundation of Shelby Co.  
100 S. Main Ave., Ste 202  
Sidney, Ohio 45365