

THE COMMUNITY FOUNDATION
of Shelby County

The Louise Sheets Fund
Grant Guidelines

The Community Foundation of Shelby County welcomes grant requests from organizations in and serving the Botkins, Ohio area that are recognized as tax-exempt under Section 501(c)(3) of the IRS Code **or** those that are without the IRS tax exemption but are serving a charitable function and have been recognized by the Ohio Secretary of State as an Ohio nonprofit corporation.

Grantmaking Criteria for the Louise Sheets Fund

- Funds will be utilized within the geographic boundaries of the Botkins, Ohio School District and/or will benefit a wide range of residents living within the Botkins School District.
- Encourages more efficient use of community resources and promote coordination, cooperation and sharing among organizations and does not duplicate services.
- Includes a thoughtful, reasonable plan for obtaining continued financial support from internal and/or external sources once Foundation grant monies are expended.
- Requesting organization has obtained tax-exempt public status as described in section 501(c)(3) of the Internal Revenue Code. Consideration will be given to not-for-profit organizations that do not have a 501(c)(3) ruling, but are conducting projects that are for a charitable purpose and fit within other grantmaking criteria.
- Projects requiring multiple-year funding will be considered. Requests for small grants are also welcome.

There are restrictions on the scope of activities the Foundation is able to support. In general, The Community Foundation does not *typically* make grants from its unrestricted and field of interest funds for:

- General operating expenses of existing organizations
- Individuals
- Religious organizations for religious purposes
- Political organizations or political action committees for political purposes
- Endowments
- Specific scientific, medical or academic research
- Annual fund raising campaigns from existing organizations

To Apply for a Grant

- Complete a Louise Sheets Fund Grant Proposal application. Applications are available at www.commfoun.com. On the Receive tab, click Grants and find the Louise Sheets Fund information with a link to the application. Application Tips and a Q&A sheet are also available on the page.
- Limited attachments such as a photo, drawing, price quotes, or letter of support from cooperating entities may be included. Equipment requests should include a spec sheet and *no fewer than* two price quotes.
- All applications and supporting documents must be received by the deadline.

If you have any questions about Community Foundation grants, please contact Marian Spicer, Executive Director, at (937) 497-7800 or email to mspicer@commfoun.com.

Proposal Deadline: Thursday, September 15, 2016 at 4:00 p.m.

Please deliver, mail, or email (mspicer@commfoun.com) your proposal and any information to:

**The Community Foundation
of Shelby County**

100 S. Main Avenue, Suite 202
Sidney, Ohio 45365-2771